

TOWN OF LAKE ARTHUR OFFICIAL MINUTES FOR MEETING OF THE MAYOR AND TOWN COUNCIL MEMBERS

PUBLIC HEARING MEETING JULY 2, 2025, AT 6:00 PM

The Town of Lake Arthur Mayor and Board of Council met at a public hearing at 102 Arthur Ave, LA 70549, on Wednesday, July 2, 2025, at 6:00 p.m. Notice of the meeting being duly exercised by the requirements of open meeting law. Council Member Debbie Abshire gave the invitation, and Mayor Lejeune led the Pledge of Allegiance. Town Clerk Mindy Marcantel called roll, and the following were present: Mayor Sampson Lejeune, Council Members: Ricky Monceaux, Debbie Abshire, Corey Conner, Duke Broussard, and Mahlon Leblanc, in which a quorum was present. Town Clerk Mindy Marcantel and twenty citizens were present. Mayor Lejeune called the public hearing to order at which time he read the following items: Ordinance No. 628, An Ordinance Adopting and Enacting a Budget of Revenue, Expenditures, and Transfers for the Town of Lake Arthur, Louisiana, for the Fiscal Year of 2025-2026. There were no questions or concerns. Mayor Lejeune closed the Public Hearing at 6:01 p.m.

REGULAR MEETING JULY 2, 2025, AT 6:01 PM

The Town of Lake Arthur Mayor and Board of Council met at a public hearing at 102 Arthur Ave, LA 70549, on Wednesday, July 2, 2025, at 6:01 p.m. Notice of the meeting being duly exercised by the requirements of open meeting law. Council Member Debbie Abshire the invocation, and Mayor Lejeune led the Pledge of Allegiance. Town Clerk Mindy Marcantel called roll, and the following were present: Mayor Sampson Lejeune, Council Members: Ricky Monceaux, Debbie Abshire, Corey Conner, Duke Broussard, and Mahlon Leblanc, in which a quorum was present. Town Clerk Mindy Marcantel and twenty citizens were present.

It was motioned by Corey Conner, seconded by Debbie Abshire to adopt the agenda. A roll call vote wat taken. The motion carried unanimously.

It was motioned by Duke Broussard, seconded by Ricky Monceaux to adopt proposed Ordinance No. 628, An Ordinance Adopting and Enacting Budget of Revenue, Expenditures, and Transfers for the Town of Lake Arthur, Louisiana, for the Fiscal Year of 2025-2026. A roll call vote was taken. The motion carried unanimously.

**ORDINANCE NO. 628**

AN ORDINANCE ADOPTING AND ENACTING A BUDGET OF REVENUES, EXPENDITURES, AND TRANSFERS FOR THE TOWN OF LAKE ARTHUR, LOUISIANA, FOR THE FISCAL YEAR OF 2025 AND 2026

**WHEREFORE**, the Mayor and Board of Council Member for the Town of Lake Arthur have promulgated and approved a budget for the fiscal year of 2025 to 2026, and wherefore all requirements of the Louisiana Statutes 39:130, et seq. including the public notice and public hearing have been duly complied with, wherefore the Mayor and Town Council desire to adopt a budget for the fiscal year of 2025 and 2026 as promulgated.

**BE IT ORDAINED** by the Mayor and Board of Council Members of the Town of Lake Arthur, Louisiana, in Public Meeting Session duly convened on July 2, 2025, a budget for the fiscal year of 2025 and 2026 be adopted and enacted, all-in accordance with the Louisiana Revised Statutes 39:130, et seq.

**THUS DONE AND INTRODUCED** at a Public Hearing Meeting of the Mayor and Town Council for the Town of Lake Arthur, Louisiana, held on the 4<sup>th</sup>, day of June 2025.

After public hearing was held on the above ordinance, the title having been read and the ordinance considered, motion by Duke Broussard, seconded by Ricky Monceaux to adopt the ordinance, a record vote was taken, and following result was had:

**YEAS:** Debbie Abshire, Ricky Monceaux, Mahlon Leblanc, Duke Broussard, Corey Conner

**NAYS:** None

**ABSENT:** None

**ABSTAIN:** None

**WHEREUPON**, the presiding officer declared the above ordinance duly adopted on this 2<sup>nd</sup> day of July 2025.

/s/Sampson Lejeune  
**SAMPSON LEJEUNE, MAYOR**

I certify that the above ordinance was presented to the Mayor by me on the 2<sup>nd</sup> day of July 2025.

/s/Mindy Marcantel  
**MINDY MARCANTEL, TOWN CLERK**

I, acknowledge receipt of the above ordinance from the Town Clerk on this 2<sup>nd</sup> day of July 2025.

/s/Sampson Lejeune  
**SAMPSON LEJEUNE, MAYOR**

I, hereby approve the above ordinance on this 2<sup>nd</sup> day of July 2025.

/s/Sampson Lejeune  
**SAMPSON LEJEUNE, MAYOR**

I certify that the above ordinance was received by me from the mayor on this 2<sup>nd</sup> day of July 2025.

/s/Mindy Marcantel  
**MINDY MARCANTEL, TOWN CLERK**

It was motioned by Duke Broussard, seconded by Debbie Abshire to adopt the minutes from regular meeting on June 4, 2025, as submitted. A roll call vote was taken. The motion carried unanimously.

It was motioned by Debbie Abshire, seconded by Corey Conner to adopt paying the bills. A roll call vote was taken. The motion carried unanimously.

It was motioned by Corey Conner, seconded by Duke Broussard to approve Resolution to employ McElroy, Quirk, Burch and Company, certified Public Accountants, to audit the fiscal records for the Town of Lake Arthur for the fiscal year beginning August 1, 2024, and ending July 31, 2025. A roll call was taken. The motion carried unanimously.

#### **RESOLUTION**

##### **To Employ a Certified Public Accountant for the purpose of auditing the fiscal records for the Town of Lake Arthur as required**

**WHEREAS**, it is the desire and intent of the Mayor and Town Council for the Town of Lake Arthur, Louisiana, to employ the firm of McElroy, Quirk, Burch and Company, certified Public Accountants of Lake Charles, Louisiana, to audit the fiscal records for the Town of Lake Arthur for the fiscal year beginning August 1, 2024, and ending July 31, 2025.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Council Members for the Town of Lake Arthur, Louisiana, after having been submitted to a vote, the vote thereon was as follows:

YEAS: Debbie Abshire, Ricky Monceaux, Mahlon Leblanc, Duke Broussard, Corey Conner

NAYS: None

ABSENT: None

ABSTAIN: None

**THUS DONE AND PASSED** at a regular meeting of the Mayor and Board of Council Members of the Town of Lake Arthur, convened on the 2<sup>nd</sup> day of July, 2025.

/s/Sampson Lejeune

SAMPSON LEJEUNE, MAYOR

/s/Mindy Marcantel

MINDY MARCANTEL, TOWN CLERK

It was motioned by Debbie Abshire, seconded by Ricky Monceaux to approve Beer and Liquor Permit for J & H Miller, LLC d/b/a Nott's Cajun Restaurant at 639 Arthur Avenue, Lake Arthur, LA. A roll call vote was taken. The motion carried unanimously.

It was motioned by Debbie Abshire, seconded by Corey Conner to Approve Recertification of FY 2023 Louisiana Community Development Block Grant Program (LCDBG) for Street Improvements, FY 2023 LCDBG Grant for Demolition Grant, and FY 2024 LCDBG Grant for Water Line Improvements. A roll call vote was taken. The motion carried unanimously.

#### **RESOLUTION**

**WHEREAS**, the Town of Lake Arthur has received approval of a FY 2023 Louisiana Community Development Block Grant Program (LCDBG) for Street Improvements, FY 23 LCDBG Grant for Demolition Grant, and FY 24 LCDBG Grant for Water Line Improvements.

**WHEREAS**, the LCDBG Program requires that all grant recipients adopt by resolution a:

Residential Anti-displacement and Relocation Assistance Plan

Section 504 Grievance Procedures

Section 504 Policy

Written Communication Policy

Section 3 Plan

Citizen Participation Plan

Fair Housing Policy

Procurement Policy

Language Access Plan

**THEREFORE BE IT RESOLVED**, that the previously adopted Residential Anti-Displacement and Relocation Plan and Certification, adopted on the 9th day of May 2002 and recertified on September 6, 2023 and July 3, 2024 and is still in effect and will be used for the FY 2023 & FY 2024 program grants and the attached Plan shall remain in effect for future Community Development Block Grant Programs until amended by the Mayor and Council. Mindy Marcantel will be appointed as the Residential/Antidisplacement and Relocation officer.

**THEREFORE BE IT RESOLVED**, that the previously adopted Section 504 Policy/Grievance Procedure, adopted on the 6<sup>th</sup> day of February 2002 and recertified and September 6, 2023, and July 3, 2024 and is still in effect and will be recertified for the FY 2023 & FY 2024 program and the attached plan shall remain in effect for future Community Development Block Grant Programs until amended by the Mayor and Council. Mindy Marcantel will be appointed as the 504 Compliance Officer to comply with Section 504 and its implementing regulation, 24 CFR Part 8.

**THEREFORE BE IT RESOLVED**, that the previously adopted Communication Policy and Section 3 Plan adopted on the 6<sup>th</sup> day of February 2002 and recertified on September 6, 2023, and July 3, 2024 and is still in effect and will be used for the FY 2023 & FY 2024 Program.

**THEREFORE, BE IT RESOLVED**, that the previously adopted Citizen Participation Plan adopted on May 10<sup>th</sup>, 2001 and recertified on September 6, 2023, and July 3, 2024 and has been reviewed and is still in effect and will be used for the FY 2023 & FY 2024 program and shall remain in effect for future Community Development Block Grant Programs until amended by the Mayor and Council.

**THEREFORE, BE IT RESOLVED** that the attached Fair Housing Policy adopted on June 11, 2003 and recertified on September 6, 2023, and July 3, 2024 and was reviewed and is still in

effect and will be used for the FY 2023 & FY 2024 program and shall remain in effect for future Community Development Block Grant Programs until amended by the Mayor and Council. Mindy Marcantel will be named as the Fair Housing Coordinator.

THEREFORE, BE IT RESOLVED, the previously adopted Procurement Policy from 2022, was replaced with a new Procurement Policy reflecting methods and procedures which conform to the Federal Grant Procurement Standards on June 4, 2024 and will remain in effect for the remainder of the FY 2023 Grants and the FY 2024 Grant.

BE IT FURTHER RESOLVED that the attached Language Access Plan previously adopted on February 1, 2023, was reviewed and is still in effect and will be used for the FY 2023 and FY 2024 program grants and shall remain in effect for future Community Development Block Grant Programs until amended.

THEREFORE BE IT RESOLVED, that the previously adopted plans are still in effect and will be used for the FY 2023 and FY 2024 LCDBG Programs as listed above.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Debbie Abshire, Ricky Monceaux, Mahlon Leblanc, Duke Broussard, Corey Conner

NAYS: None

ABSENT: None

ABSTAIN: None

THUS DONE AND PASSED at a regular meeting of the Mayor and Board of Council Members held July 2, 2025. /s/ Sampson Lejeune /s/ Mindy Marcantel

Sampson Lejeune, Mayor

Mindy Marcantel, Town Clerk

It was motioned by Debbie Abshire, seconded by Duke Broussard to condemn a building located on 510 Louisiana, Lots 14 BK 2 McGarry-Fortin Add and ordering that it be demolished or removed within a certain delay of thirty days. A roll call vote was taken. The motion carried unanimously.

It was motioned by Ricky Monceaux, seconded by Duke Broussard to approve Resolution to Surplus Movable Property for private sale/trade-in value of \$3500 and apply it towards the purchase of new Sewer Jetter equipment. A roll call vote was taken. The motion carried unanimously.

### **RESOLUTION**

#### **A RESOLUTION AUTHORIZING THE PRIVATE SALE/TRADE IN OF SURPLUS MOVALBLE PROPERTY BELONGING TO THE TOWN OF LAKE ARTHUR**

**WHEREAS**, the Mayor and Board of Council Members for the Town of Lake Arthur, Louisiana have been advised that the Town presently owns certain movable property that is no longer of use to the municipality and are of the opinion that the sale of said property would be in the best interest of the municipality;

**AND WHEREAS**, the Town of Lake Arthur is authorized to sell surplus property under the provisions of Louisiana Revised Statute 33:4712;

**THEREFORE, BE IT RESOLVED** by the Mayor and Board of Council Members for the Town of Lake Arthur, Louisiana, that for the purpose of the private sale/trade in for value of \$3500 of the following moveable property. 1) SEWER JETTER MACHNE WITH A JOHN DEER SERIES 220 ENGINE

**BE IT FURTHER RESOLVED** by the Mayor and Board of Council Members that after due advertisement and acceptance of bids, that the mayor be authorized and empowered to execute any and all bills of sale and other documents necessary to transfer title to the above-mentioned property to the respective highest bidder.

This resolution shall be in full force and effect from and after its adoption. The aforesaid resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: Debbie Abshire, Ricky Monceaux, Mahlon Leblanc, Duke Broussard, Corey Conner

NAYS: None

ABSENT: None

ABSTAIN: None

**THUS DONE AND PASSED** at a regular meeting of the Mayor and Board of Council Members held July 2, 2025. /s/ Sampson Lejeune /s/ Mindy Marcantel

Sampson Lejeune, Mayor

Mindy Marcantel, Town Clerk

It was motioned by Duke Broussard, seconded by Corey Conner to Introduce Ordinance No. 629, An Ordinance Abandoning the Iowa Avenue Right of Way Between Lots 1, 3, 4, 5, 6 and 11, 12, 13, 14, 16 of The Thibodeaux Addition and That 5 Feet Wide Alleyway Between Lots 9, 10, 11,12, 13, 14 And 15 of The Thibodeaux Addition and Lots 1-10 of Block A of The McClenny Addition in Town of Lake Arthur, Louisiana, In Favor of Adjoining Landowners. A roll call vote was taken. The motion carried unanimously.

It was motioned by Debbie Abshire, seconded by Ricky Monceaux to adjourn the meeting at 6:19 pm. A roll call vote was taken. The motion carried unanimously.

### **Notice of Public Hearing**

A **PUBLIC HEARING** will be held at the **REGULAR MEETING** of the Mayor & Board of Alderman on Wednesday, August 6, 2025, at 6:00 pm in the Lake Arthur City Hall meeting room, at 102 Arthur Ave, Lake Arthur, LA. for the purpose of **PUBLIC OPINION** to discuss the following proposed ordinances:

Ordinance No. 629, An Ordinance Abandoning the Iowa Avenue Right of Way Between Lots 1, 3, 4, 5, 6 and 11, 12, 13, 14, 16 of The Thibodeaux Addition and That 5 Feet Wide Alleyway Between Lots 9, 10, 11, 12, 13, 14 and 15 of The Thibodeaux Addition and Lots 1-10 of Block A of The McClenny Addition in Town of Lake Arthur, Louisiana, In Favor of Adjoining Landowners.

All interested citizens are urged to attend. /s/ Mindy Marcantel  
MINDY MARCANTEL, TOWN CLERK

In accordance with the Americans with Disabilities Act, if you need special assistance, please Contact Mindy Marcantel at (337) 774-2211, describing the assistance that is necessary.

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